

UPDATE OF PARTICULARS (Corporate)

Name of Company _____	Account Number (Specify the sub-accounts which require update) _____
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CHANGE OF COMPANY NAME

(Please provide a copy of Bizfile/Official document within 3 months validity)

New Name _____

NEW CONTACT DETAILS

(*Please circle where appropriate)

For overseas contact number, please indicate country code + area code + contact number [e.g. (65) 12345678]

[Office / Fax]* () _____ [Add / Replace / Delete]*

[Office / Fax]* () _____ [Add / Replace / Delete]*

[Office / Fax]* () _____ [Add / Replace / Delete]*

[Email – Receive statement:* Y / N] _____ [Add / Replace / Delete]*

[Email – Receive statement:* Y / N] _____ [Add / Replace / Delete]*

[Email – Receive statement:* Y / N] _____ [Add / Replace / Delete]*

NEW ADDRESS

(Please provide a copy of supporting document within 3 months validity for every address stated below)

New Registered Address

Country _____ Postal Code _____

The above Address is also our New Business & Mailing Address

New Business Address (If different from Registered Address)

Country _____ Postal Code _____

New Mailing Address (If different from Registered/Business Address)

Country _____ Postal Code _____

Reason for using the mailing address _____

NEW MAIN CONTACT

Name _____

BANK DETAILS

(Please provide a copy of Bank statement(s) when there is a change in Bank Account(s))

Bank
 Country _____ Bank Name _____ A/C No.: _____ [Add / Replace / Delete]*

Bank
 Country _____ Bank Name _____ A/C No.: _____ [Add / Replace / Delete]*

S/N	CHANGE IN AUTHORISED PERSON(S) (*Please delete where appropriate)	DETAILS	SPECIMEN SIGNATURE
1	<input type="checkbox"/> Add / Remove Authorised Signatory* <input type="checkbox"/> Add / Remove Authorised Trader* (Specify sub-account:) <input type="checkbox"/> Add Tel No (For Trader): <input type="checkbox"/> Add Email (For Trader) – Receive statement * Y / N:	Name: NRIC/Passport No: Designation:	
2	<input type="checkbox"/> Add / Remove Authorised Signatory* <input type="checkbox"/> Add / Remove Authorised Trader* (Specify sub-account:) <input type="checkbox"/> Add Tel No (For Trader): <input type="checkbox"/> Add Email (For Trader) - Receive statement * Y / N:	Name: NRIC/Passport No: Designation:	
3	<input type="checkbox"/> Add / Remove Authorised Signatory* <input type="checkbox"/> Add / Remove Authorised Trader* (Specify sub-account:) <input type="checkbox"/> Add Tel No (For Trader): <input type="checkbox"/> Add Email (For Trader) - Receive statement * Y / N:	Name: NRIC/Passport No: Designation:	
4	<input type="checkbox"/> Add / Remove Authorised Signatory* <input type="checkbox"/> Add / Remove Authorised Trader* (Specify sub-account:) <input type="checkbox"/> Add Tel No (For Trader): <input type="checkbox"/> Add Email (For Trader) - Receive statement * Y / N:	Name: NRIC/Passport No: Designation:	
5	<input type="checkbox"/> Add / Remove Authorised Signatory* <input type="checkbox"/> Add / Remove Authorised Trader* (Specify sub-account:) <input type="checkbox"/> Add Tel No (For Trader): <input type="checkbox"/> Add Email (For Trader) - Receive statement * Y / N:	Name: NRIC/Passport No: Designation:	

****Please provide a copy of NRIC/Passport for addition of Authorised Signatory / Trader**

We hereby declare that all of the information submitted by us is true and accurate.

 Name(s) and Signature(s) of Authorised Signatory

 Date

FOR OFFICIAL USE ONLY		
Signature Verified by:	Approved By:	Updated By:
Date:	Date:	Date:
Remarks (if any):		